



# 2012 Subject Selection Information Year 10 and VCE



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# 2012 Subject Selection Information

## Year 10, 11 and 12

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## 2012 Subject Selection Information

### Students entering Year 10, 11 and 12 in 2012

#### Introduction

This document provides a brief explanation of the subject selection process for students entering Year 10, 11 and 12 in 2012. **Complete and comprehensive curriculum handbooks are available online via a link on the Westbourne Grammar School Portal and Website.** Students and parents are strongly advised to access these documents and consider carefully the important task of choosing subjects for next year.

Included in the detailed online information are contact details for key staff members including Heads of House, Directors of Faculty and the Careers Counsellor Mr Graham Long. We encourage students to take advantage of these people.

At the end of this document is a timeline of the subject selection process. All subject selection is completed online at <http://www.timetabling.com.au/webpreferences> or via the subject selection link on the home page of the portal. The online selection process will be identical to that used in 2010.

Robert Marshall

Director of Learning

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## Promotions Policy

In the Senior School, students must demonstrate an acceptable standard of work in order to proceed from year to year. In Years 7 to 9 most students proceed to the next year level. The main exception to this policy occurs where a student has major learning difficulties and it is felt that either repeating the year or perhaps moving to another educational setting which is better suited to the student's needs would be in the student's best interest. In such cases no decision would be made until extensive consultation has occurred between the Principal, the student's Head of House, parents and any other school support staff who are able to assist in reaching the correct decision.

### Promotion to Year 10

Students will be permitted to proceed to Year 10 if they have been able to demonstrate they have the attitude and academic skills necessary to cope with the demands of Year 10.

### Promotion to Year 11

Students will be permitted to proceed to Year 11 if they have been able to demonstrate they have the attitude and academic skills necessary to cope with the demands of Year 11 and be able to make up a valid course of study.

Where a student does not meet these requirements, their future will be discussed at a meeting involving the Head of Senior School, Head of House, parents, the student and any other relevant parties.

### Promotion to Year 12

Students in Year 11 must satisfactorily complete a minimum of eight units during the year and be able to make up a valid course of study before they can proceed to Year 12.

The School reserves the right to disallow a student entry to Year 12 when the student's examination or assessment grades in Year 11 are considered unsatisfactory for the challenges of Year 12 study, or where grades are inferior and the effort and attitude of the student in Year 11 is considered unacceptable.

It is possible, and in some cases advisable, for a student to undertake the VCE over three years. In these cases this course of action would need to be agreed at a meeting involving the Head of Senior School, Heads of House, parents and student. An appropriate course of study would then be designed to achieve that end.

Students may not enrol in an external VCE study without the School's knowledge and agreement.

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## Year 10 Students 2012

Westbourne Grammar School remains committed to providing a curriculum that assists the development of key learning skills in compulsory subjects and enhancing student interest with a broad range of electives.

### Overview

In previous years it has been possible for Year 10 students to study a single VCE Unit 1 and 2 subject. Humanities at Westbourne were only required to be studied for a minimum of one semester. The introduction of the National Australian Curriculum has altered the Humanities Curriculum students are required to study.

In 2012 all Year 10 students will study Humanities (Geography and History) as a compulsory year long subject. In light of the requirements of the Australian Curriculum and in order to maintain a diverse offering of subjects, across all disciplines, Year 10 students will not be able to study a VCE Unit 1 & 2 subject in 2012. This will not be a disadvantage to academically able students seeking an accelerated program of study.

In 2013, Year 11 students will be able to study a single VCE Unit 3 & 4 subject if they have met an appropriate academic standard.

In order to accelerate to a study at Unit 3&4 level in Year 11 for 2013, students must:

- Achieve a grade of **A** in their VCE Preparation: Enrichment study (plus a high level of achievement in a relevant subject such as the Chemistry Unit in Science prior to studying Biology 3/4) and have achieved grades of at least **B+** across other year 10 subjects.

In summary the structure of the VCE is set out below.

- **Year 11** students study **6** VCE Unit 1 & 2 subjects. Year 11 students may, if appropriate, study **5 x Unit 1 & 2 and 1 x Unit 3 & 4** subjects. All VCE subjects will have 9 periods per cycle.
- **Year 12** students study **5** VCE subjects. **5 x Unit 3 & 4**. All VCE subjects will have 9 periods per cycle.

### Year 10 Compulsory Subjects and Co-Curricular – for the duration of the year

- English
- Mathematics
- Science
- Humanities (Geography and History)
- Health and Physical Education
- Sport

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## Year 10 Enrichment Subjects

The Year 10 subject offering serves two purposes.

1. To provide a solid grounding in core subjects considered essential in order to progress to the demanding final two years of VCE studies. All subjects are academically rigorous and comprehensive in the depth of material covered.
  2. Enrichment subjects provide an opportunity for students to pursue subjects of interest. In addition, students can also study VCE Preparation: Enrichment subjects which prepare students to study a VCE Unit 3&4 subject in Year 11 provided an appropriate academic level of achievement has been attained.
- ❖ **LOTE is not compulsory in Year 10 and is an enrichment subject. If students elect to study LOTE (Japanese or German) this will be for two semesters (i.e. the whole year).**
  - ❖ All other enrichment subjects are semester only. No prerequisites are needed by students.
  - ❖ There are some VCE Preparation: Enrichment subjects which are pathways to students who may wish to consider an accelerated study program at Year 11 by undertaking a Unit 3/4 study.

## Structure of Year 10

Line	Subjects	
1	English	
2	Maths	
4	Science	
5	Humanities (Geography and History)	
6	Health and Physical Education	
	Semester 1	Semester 2
7	A Semester Enrichment Pathway	C Semester Enrichment Pathway
8	B Semester Enrichment Pathway	D Semester Enrichment Pathway
9	Sport	

### Course Advice

**All students will need to undertake careful consideration of subjects for Year 10 Course selection.**

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## Planning a course

Whilst we endeavour to give every student their first choices, this may not be possible because either there are not enough numbers to form a class or there are too many students for the resources available or the particular combination of subjects does not fit.

## Year 11 Students 2012

### VCE Study Load for Year 11 students

All students in year 11 must undertake a full study load at the Westbourne Campus of at least 6 VCE studies at level 1&2.

Year 11 students may, with the approval of their Head of House, Director of the appropriate Faculty, Director of Learning and their parents, choose an approved VCE study at level 3&4 plus 5 studies at level 1&2 . (see details below)

When students in Year 10 select a course of study for the following year there are a number of important points to consider. Students should:

- Select studies that they are interested in and have done well in. There is little point in attempting a subject they have done poorly in for the past few years.
- Be aware that the VCE is a two-year course and to plan for Year 12 subjects by ensuring that the combination of subjects selected across the two years meets the prerequisites for a range of careers at the end of Year 12. This is important because a student's choice of career may change or entry to the preferred tertiary course may not be achieved.
- Be aware of the requirements for the award of the VCE.
- Discuss subject selection and identify prerequisites for particular tertiary courses with their parents and the Careers Counsellor.
- Be aware that the VCE timetable allows students to study a Unit 3&4 sequence at Year 11 in specific subjects.

### Units 3&4 for Year 11 Students (acceleration)

It is possible for Year 11 students at Westbourne Grammar School to accelerate their academic program and study one Unit 3&4 sequence either at school or as a language done externally.

Students need to take into consideration that they will be taking a total of six subjects at Year 11 and that there are a number of extra-curricular activities that they may wish to be involved in. Students undertaking a Unit 3&4 study in Year 11 will still have to study five subjects in Year 12.

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Before Year 11 students will be permitted to enrol into a Unit 3&4 study, they must meet the following criteria:

- Achieve a sound academic standard in their Unit 1&2 subject and/or in their VCE Preparation: Enrichment study. Also, achievement at a high level of academic standard in a relevant/prerequisite subject such as, for example, the Chemistry unit in Science prior to studying Biology 3&4. It would be desirable to have achieved grades of at least **B+** across other Year 10 subjects.
- A number of VCE Unit 3/4 subjects may be available for Year 11 students to study if they have achieved the appropriate academic standard. Individual requests for a Unit 3&4 study should be directed in the first instance to the relevant Director of Faculty and the student's Head of House.
- A student wishing to undertake a Unit 3&4 subject will also need approval from their Head of House, the Careers Counsellor, the Director of Learning and Head of Senior School.
- **All students who wish to study a Unit 3&4 subject in Year 11 2012, which is different from the subject they are studying as a Unit 1&2 subject in Year 10, must complete the Approval Form: For Year 11 wishing to do Unit 3&4 (available at end of this information booklet)**

## Year 12 Students 2012

Most students moving from Year 11 to Year 12 will have made decisions about their Year 12 course in 2010. However, there will be some who are still unsure and others who will need to or wish to change courses. It is best that all students discuss their course selection with their Head of House and the Careers Counsellor. All Year 12 students are expected to take five subjects (10 Units) regardless of how many Unit 3&4 subjects have been completed in Year 11.

### VCE Study Load for Year 12 student

#### Year 11

All students in year 11 must undertake a full study load at the Westbourne Campus of at least 6 VCE studies at level 1&2.

Year 11 students may, with the approval of their Head of House, Director of the appropriate Faculty, Director of Learning and their parents, choose an approved VCE study at level 3&4 plus 5 studies at level 1/2 .

#### Year 12

All students in Year 12 must undertake a full study load of at least 5 studies at level 3&4.

If a Year 12 student has completed a Unit 3 and 4 study during Year 11, they must still undertake a full study load of at least 5 studies at level 3 and 4

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Students in Year 12 who may elect to study a 3&4 study externally to Westbourne Grammar must undertake a full study load at the Westbourne Campus of at least 5 studies at level 3/4.

Year 12 students enrolled in enhancement studies and have completed a Unit 3&4 study during Year 11 may at the discretion of the Director of Learning and the Principal, have their study load varied.

## 2011 for 2012 Subject Selection Time Line

### Term 3 2011

Week 2	Tue July 26 <sup>th</sup>	VCE Information Night for parents and students
Week 6	Fri Aug 26 <sup>th</sup>	Online Subject Selection opens
Week 7	Tue Aug 30 <sup>th</sup>	Online Subject Selection for Year 10 students closes 12 Noon

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## Online selection instructions

### Web Preferences Access Guide.

Student – West Bourne (example only)

Home Group –

#### Introduction.

Web Preferences is a web application that allows students to enter their subject preferences on-line. This Access Guide details the procedures to access and use Web Preferences.

Before you begin, make sure that you have access to a computer that has the following:

- An Internet connection.
- A web browser – Microsoft Internet Explorer 5.5 or higher, or Netscape Navigator or higher, or Apple Safari 1.2 or higher.
- Access to a printer.

**Step One – Accessing Web Preferences.** To use Web Preferences you must open your web browser and open the following internet site.

<http://www.timetabling.com.au/webpreferences>

Or simply go to the Westbourne Intranet page and click on the following subject selection icon:



**Subject Selection**

When you access this page you will see a rectangle with the words “Click Here To Open Web Preferences”. Click on the rectangle to access the login page.

#### Step Two – Logging into Web Preferences.

You should now see a page titled “Welcome to Web Preferences”. This page contains two text boxes, one to enter your Student Code and one to enter your Password.

Enter the following **case sensitive** text in these boxes.

**Student Code:**                      **WGS00-1-000**      *NB: THESE ARE EXAMPLES ONLY.*

**Password:**                              **ABC8DE**              *YOU WILL BE GIVEN INDIVIDUAL CODES.*

Then click the “Enter” button.

If there is an error in entering either the Student Code or Password, an error message in red text will be displayed at the bottom of the page.

#### Step Three – Selecting Preferences.

To use or change your preferences press the “Add Preferences” button located near the top left corner of the page and the “Preference Selection” page will appear. Follow the instructions on this page to select subjects from the drop down list boxes. When you have finished, press the “Submit Preferences” button. **You will have 5**

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**attempts only to submit your preferences. After 5 attempts you will be locked out of the system.** See Mr Marshall if you make an error.

**Step Four – Validating Preferences.**

The “Preference Validation” page will display all your preferences in the order you selected them. If you are happy with your preferences then continue by pressing the “Submit Preferences” button which will open a page titled “Preference Receipt”.

**Step Five – Finishing Up.**

**You can print your “Preference Receipt” page by pressing the “Print Receipt” button. Sign the printed receipt and return it to your school. Continue by pressing the “Finish” button, which will return you to the home page. If you want to change your preferences, repeat the process by processing the “Add Preferences” button, otherwise exit by pressing the “Log Out” button.**

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# Sample Year 10 Online Selection Form Printout

## YEAR 10 2012

Web Preferences – Receipt

Student Preference Receipt: (example only)

Receipt No: WGS00-1-000

Date: 31/05/2007 9:12:41 AM

Student: West Bourne

Choose 1 VCE Unit 1 & 2 subject at Preference 1 or Visual/Performing Arts Elective

Choose 4 semester subjects and please indicate a reserve subject at preference 8.

**Select subjects in preferential order.**

Preference List:

**Preference 1:** Semester elective Subject 1

**Preference 2:** Semester elective Subject 2

**Preference 3:** Semester elective Subject 3

**Preference 4:** Semester elective Subject 4

**Preference 5:** Reserve Semester elective Subject

**Print this page and keep for your records**

**Print Receipt**

**Finish**

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## Sample web preferences receipt

# VCE 2012

Web Preferences – Receipt

Student Preference Receipt: **(example only)**

Receipt No: WGS00-1-000

Date: 31/05/2007 9:12:41 AM

Student: West Bourne

Choose 6 subjects and please indicate a reserve subject at preference 7. For Preference 1 choose between ENGLISH or LITERATURE or ESL only. If you wish to select both English & Literature please use another preference for Literature.

**Year 11 2008 students entering Year 12 in 2009 students should choose private study for preference 6**

### Select subjects 2-6 in preferential order

Preference List:

**Preference 1: English 1 & 2 OR Literature 1 & 2 OR ESL 1 & 2**

**Preference 2:** Subject 2

**Preference 3:** Subject 3

**Preference 4:** Subject 4

**Preference 5:** Subject 5

**Preference 6:** Subject 6

**Preference 7: Reserve Choice**

**Print this page and keep for your records**

**Print Receipt**

**Finish**